

Mayor Kilpatrick called the Agenda Meeting to order at 8:29 PM followed by a salute to the flag.

• **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, December 13, 2021 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

• **ROLL CALL:**

Present: Councilpersons Conti, Dalina, Enriquez, Maher, Novak, Roberts

Absent: None

Others Present: Mayor Victoria Kilpatrick
Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Jessica Morelos, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

• **OLD BUSINESS: NONE**

• **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE - Councilwoman Roberts**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received and Filed:

- 1) Municipal Clerk's monthly report for the month of November, 2021.

- Seconded by Councilman Enriquez.

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **Lions Eye Research Foundation of NJ, Inc.** to conduct an Off-Premise Draw on June 14, 2022 on June 14, 2022 (RA:2400).

- Approved.

C) Committee Reports:

- 1) Edgeboro Landfill.
- 2) Hazard Mitigation Plan.
- 3) Wished everyone a Merry Christmas and Happy New Year.

➤ **PLANNING & ZONING - Councilman Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report for the month of November, 2021.
- 2) Fire Prevention report for the month of November, 2021.
- 3) Planning Board minutes of October 20, 2021 & November 3, 2021.

- Seconded by Councilman Enriquez.

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing being held before the Township of East Brunswick Council on December 13, 2021 regarding Ordinances #21-32, #21-33, #21-34 (Zoning).
- 2) Notice of Public Hearing held before the Sayreville Planning Board on December 1, 2021 for the purposes of reviewing and taking

action on the preliminary and final major site plan approval for Hercules LLC.

- Seconded by Councilman Dalina.

C) Received the following Planning Board Resolutions which was memorialized on December 1, 2021:

- 1) Quality Wine & Spirits – Preliminary & Final Site Plan with Ancillary Bulk Variance Relief, 1984 Rt 35, South Amboy, NJ Block 424 Lot 3.
- 2) Bordentown Park, LLC – Preliminary & Final Site Plan with Ancillary Bulk Variance Relief, 4000 Bordentown Avenue, Sayreville, NJ Block 14 Lot 1.

- Seconded by Councilman Enriquez.

D) Committee Reports:

- 1) Reported on various events and good things throughout the Borough.
- 2) Status on Veteran mural.
- 3) Parking on Dolan Street.

➤ **PUBLIC SAFETY – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the month of November, 2021.
- 2) Board of Health Registrar and County reports for the month of November, 2021.
- 3) Board of Health minutes of November 4, 2021.

- Seconded by Councilman Enriquez.

B) Application for membership as a Firefighter received from the following:

- 1) Nicholas Molteg and Johnny Tamayo accepted by Engine Co. No. 1 at their November 18, 2021 meeting.

- Approved.

C) Committee Reports:

- 1) Commented on events that happened around town.
- 2) Wished everyone Happy Holidays

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the month of November, 2021.

- Seconded by Councilwoman Novak.

B) Committee Reports:

- 1) Thanked the Recreation Advisory Board for all their work on the parade and toy drive.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Office on Aging Supervisor's report for the month of November, 2021.

- Seconded by Councilman Dalina.

B) Committee Reports:

- 1) Wished everyone a Merry Christmas and Happy New Year.

➤ **PUBLIC WORKS – Council President Dalina**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services

all for the month of November, 2021.

2) Shade Tree Commission minutes of November 18, 2021.

- Seconded by Councilwoman Novak.

B) Committee Reports:

1) Progress.

➤ **MAYOR – Victoria Kilpatrick**

Mayor stated she reviewed the list of the professionals that put in for the positions and noticed at least five different positions where only one interest was received. She stated she would like to extend the RFP process for a month. Council President Dalina stated that they already had the opportunity to do so and missed the deadline and this is out of the realm.

Councilwoman Novak stated that she would understand if the Mayor wanted to extend the date prior to deadline and questioned if there were any legal ramifications.

Mayor stated that this is in the interest and transparency of the governing body to support it.

Council President Dalina asked for the legal perspective on this.

Borough Attorney DuPont responded that there was a resolution authorizing the Borough Clerk to advertise for RFP's and there will have to be a resolution to authorize the Borough Clerk to advertise for additional RFPs.

Councilman Conti questioned the Mayor if something is prohibiting the additional RFPs.

Mayor responded that it's very concerning that for five positions there was only one interest which doesn't give the Borough a choice.

Councilwoman Novak asked the Clerk to state the RFP Process.

Borough Clerk Morelos responded that the RFPs were advertised in the Home News Tribune, Star Ledger and the NJLM website.

Mayor stated that the Council doesn't want to go out for additional RFPs.

Councilwoman Novak stated that a resolution was done back in October and now the Mayor wants to change it.

Mayor stated she wants transparency, openness and choice because the residents deserve it.

Councilwoman Maher asked if this happened last year.

Councilwoman Novak stated that it has never happened.

Mayor stated that there is no progress in this town because people say "That is the way it has always been done."

Mayor stated that she'll invoke whatever powers she has in reference to appointments for professionals in order to make sure the Borough gets the best professionals.

Councilwoman Novak stated that there would have to do a resolution to change the other resolution and she's not prepared to do so.

Councilman Conti stated he's not opposed to having a choice and more of a selection but wants to operate within the laws and protocols.

Councilman Dalina asked the Borough Attorney what the next step would be.

Borough Attorney DuPont stated that resolution would need to be made authorizing the Borough Clerk to extend the RFP deadline.

Councilman Maher questioned why this is the first year that it happened.

Mayor stated this could be a learning curve.

Councilwoman Novak stated she would have no problem if it was brought up before but to open it up now is not right.

Mayor stated she's bringing it up now because this is the first meeting after the RFPs were received.

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

1) Discussion on PILOT for the Trammel Crow project per SERA's recommendation.

- Approved.

- Planning & Zoning

- Public Safety

- 1) Authorization to increase the hourly standby rate for the Sayreville Fire Department to \$35.00 per hour.
Councilwoman Novak questioned if the Business Administrator Frankel spoke to the Labor Attorney about the employees who help with snow removal during snowstorms.
Business Administrator Frankel stated that the contracts would have to be open up contract negotiations.

- Approved.

- Public Works

- 1) Business Administrator Frankel asked Borough Engineer Cornell to speak about the PSE&G project that's happening in town.
Borough Engineer stated that PSE&G was working in the Morgan section and came across five additional streets where they found gas lines that are in poor condition and need to be upgraded which are Brook Avenue, Gross, Armstrong, 9th and 10th. He stated that Gross and Armstrong were never reconstructed by the Borough so they don't want them to do a ½ pave because there's other work that needs to be done but would do full pave on Brook and 9th. Borough Engineer Cornell stated that 10th is a concrete roadway and would just restore the existing concrete.
Council had no objections.

- Recreation

- Water & Sewer

Business Administrator Frankel stated that Damon and Kevin put a lot of time and effort into the Borough. He thanked them for supporting him and wished them well.

- **C.F.O. - Denise Biancamano - None**
- **BOROUGH ENGINEER - Jay Cornell - None**
- **BOROUGH ATTORNEY - Michael DuPont - None**
- **EXECUTIVE SESSION - None**
- **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those appearing were:

- Steve Bukovec, 165 Madison Street
Mr. Bukovec questioned if the Mayor could elaborate more on the request for a meeting to go over professionals.
Mayor responded that it was a request to meet and discuss the professional appointments.
Mr. Bukovec asked if this happens every year.
Mayor responded she believes so.
Mr. Bukovec asked if that meeting is open to the representatives of the other political party.
Mayor responded she doesn't know.
Mayor stated she doesn't know if that meeting ever occurred because she didn't attend.

No further appearances.

Council President Dalina made a motion to close the Public Portion. Seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Council President Dalina made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Novak.**

Roll Call: Voice Vote, all Ayes.

Time: 9:20 P.M.

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____